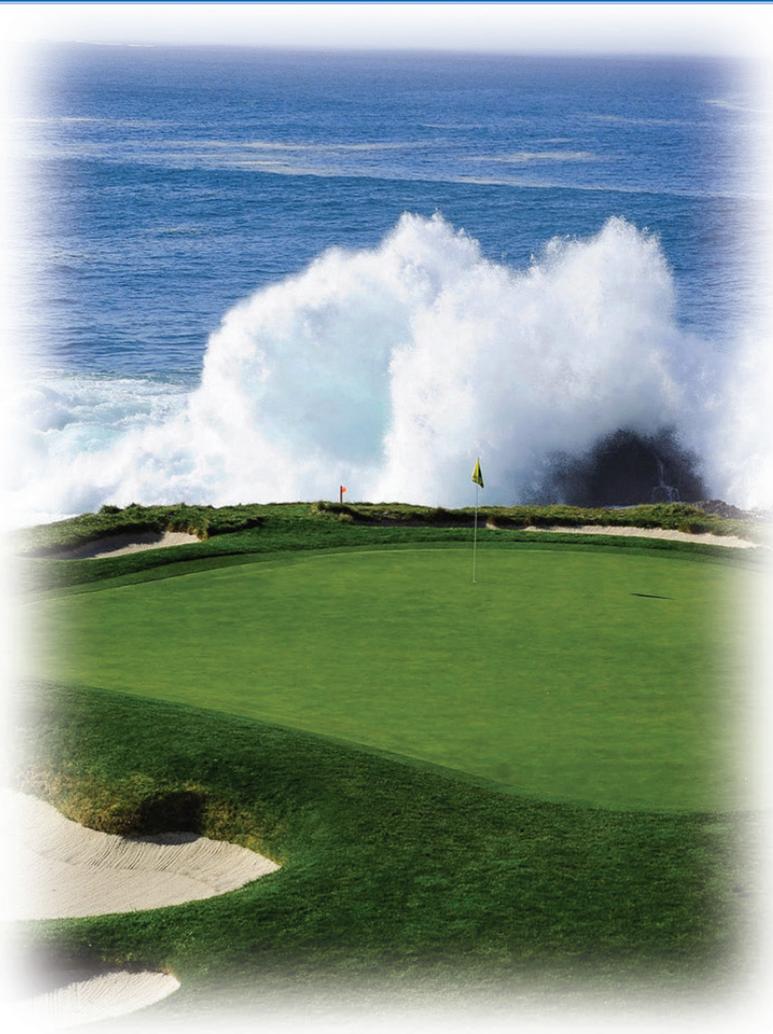


# *The County of Monterey*

*invites your interest  
for the position of*

**Chief  
of  
Building  
Services**



## The County of Monterey

Monterey County encompasses some of California's most stunning scenery and offers an ideal year-round Mediterranean climate. Miles of beautiful beaches, spectacular mountain ranges, groves of redwoods, low-rolling foothills, and scenic valleys are characteristics that contribute to the quality of life enjoyed by over 446,000 residents and the numerous tourists who visit the area year-round. Monterey County boasts world-renowned attractions such as the spectacular Big Sur Coast, Monterey Bay Aquarium, Cannery Row and the Steinbeck Center. It's also home to Laguna Seca Raceway and many world-famous golf courses including Pebble Beach, Spanish Bay, and Poppy Hills. The County hosts annual events including the Monterey Jazz Festival, Indycar Grand Prix of Monterey, Sea Otter Classic, Concourse D'Elegance, and the California Rodeo.



Encompassing a total land area of 3,324 square miles, Monterey is the 16th largest of California's 58 counties and has an economy largely based on agriculture and tourism. The Salinas Valley, known as the "salad bowl of the nation", is abundant with lush produce fields and thriving vineyards. There are several major educational institutions including California State University, Monterey Bay, Middlebury Institute of International Studies at Monterey, the Defense Language Institute (DLI) and Presidio of Monterey, Naval Postgraduate School (NPS), Monterey Peninsula College, and Hartnell College in Salinas.

## County Government and the Housing and Community Development Department

Monterey County has over 5,402 employees with an all funds operating budget of approximately \$1.6 billion. Monterey is a general law county and the governing body is the Board of Supervisors, which is comprised of an elected representative from each of the five voting districts within the County. The Board is elected to alternating four-year terms with elections conducted in even numbered years. The Board appoints the County Administrative Officer, who oversees county operations. County operations include 25 departments or agencies and have five elected department heads including: Assessor-County Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff-Coroner and Treasurer-Tax Collector.



The newly created Department of Housing and Community Development is responsible for Land Use, including Building Services, Planning, Engineering, Hydrology and Housing to ensure reasonable and safe development, plan for future needs of the County, and protect natural resources. The Director of Housing and Community Development is a department head appointed by the County Administrative Officer. Housing

and Community Development includes three functional areas with each headed by a Chief or Manager. The Chief of Building Services will report to the Director of Housing and Community Development.

## **The Position and Ideal Candidate**

Under the new format, it is anticipated that the Chief of Building Services will direct the activities of the Development Services Division consisting of Building Services (including plan check and inspection for building, code compliance), Engineering Services (including subdivisions, encroachment permits, floodplain certificates), and Environmental Services (including plan check and inspection for grading/drainage and SWPP). The Building Chief will oversee the development and administration of policies that ensure compliance with and enforcement of applicable law, the General Plan, local coastal programs, zoning ordinances and other county regulations.

The new Chief is expected to seamlessly coordinate with the other land use Divisions and with departments across the County to help customers develop projects, including new construction, additions, or renovations of existing buildings. This will require both technical knowledge and a strong commitment and passion for customer service and proactive community engagement across all aspects and constituencies of the development process. Mentorship and staff development are also critical to this role as a progressive and proactive service orientation in supporting the health and welfare for all county residents, is essential within this division.

The new Development Services executive will join the newly created Housing and Community Development Department during a time of exciting and challenging transition. Within this environment, there is a great opportunity to facilitate, coordinate and enhance communications, work systems, and processes throughout the department. Priorities include the need to improve efficiency and turnaround time for all aspects of the departmental operations, and to further develop and expand staff capacity in their respective areas of focus.

The successful candidate will have a high level of technical ability with excellent project management skills and knowledge of the Uniform Building Code. The Building Chief is expected to have excellent interpersonal and presentation skills in complementing his/her technical knowledge. This combination of expertise and skills will further enhance credibility towards setting the tone for code interpretation and in defending critical building/land use decisions with the applicants, Planning Commission and other policy makers. Additionally, knowledge and experience with regulations that govern coastal communities and prior experience working with the Coastal Commission will be highly desirable.

The ideal candidate will be a seasoned building official with technical knowledge of the California Building Code and possess previous experience within a building function in a coastal community. A typical background to be considered for this role would include a Bachelor's degree in engineering, construction management, natural resource management, urban and regional planning, architecture, geography, environmental services or a closely related field and five (5) years of administrative, supervisory, or managerial experience in the general management of building inspection, code compliance or engineering with responsibility for planning, organizing, coordinating, and directing staff and activities of a program. A Master's degree and possession and designation as a Certified Building Official from the International Code Council (ICC) or California Building Officials (CALBO), are highly desired.



## Compensation and Benefits

The County of Monterey offers a competitive salary and benefits package. The annual salary range for this position is \$115,943 - \$158,267 depending on qualifications. The benefits package includes:

- ◆ Retirement: CalPERS, 2% @ 55 for classic members (employee pays 7% of member share) or 2% @ 62 for new members (employee pays 6.25% of member share). The County also participates in Social Security.
- ◆ Annual Leave: 23 days of annual leave are allowed in the first year; up to 37 days annually after 25 years.
- ◆ Holidays: 11 paid holidays per year plus 1 floating holiday.
- ◆ Health Insurance: Cafeteria-style benefits plan offers a variety of pre and post-tax options including medical, dental and vision insurance for employees and dependents.
- ◆ Health Flexible Spending Accounts: May contribute up to \$2,750 annually to a flexible spending account and up to \$5,000 annually to a dependent care assistance program.
- ◆ Life Insurance: \$50,000 Term Life Insurance Policy is provided.
- ◆ Management Allowance: \$45.84 per month.
- ◆ Educational Stipend: 2% of hourly base rate.
- ◆ Professional Leave: 10 days per year, non-accrual.
- ◆ Deferred Comp: Voluntary program available.
- ◆ Employee Physical Exam: Eligible to receive annual physical exam at Natividad Medical Center (NMC).
- ◆ Professional Development Stipend: \$400 per calendar year.



## Equal Opportunity

Monterey County is an equal opportunity employer and a drug-free workplace. The County seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Monterey County provides reasonable accommodations for the disabled. If candidates require special arrangements to participate in the selection process, please contact Kim Moore, Assistant Director of Human Resources at 831 755-5353.

## The Process

To apply for this unique and exceptional career opportunity, please visit the Avery Associates Career Portal on our website at [www.averyassoc.net/current-searches/](http://www.averyassoc.net/current-searches/) to upload your letter of interest, resume, and contact information, including email addresses for five work-related references (who will not be contacted until after an interview takes place).

Paul Kimura or Bill Lopez  
Avery Associates  
3½ N. Santa Cruz Ave., Suite A  
Los Gatos, CA 95030  
E-mail: [jobs@averyassoc.net](mailto:jobs@averyassoc.net)



The final filing date for this recruitment is November 30, 2020.

If you have any questions regarding this position, please contact Paul Kimura at 408.399.4424 or by email at [paulk@averyassoc.net](mailto:paulk@averyassoc.net) or Bill Lopez at 408.888.4099 or by email at [williaml@averyassoc.net](mailto:williaml@averyassoc.net).