

# **YOLO COUNTY PUBLIC AGENCY RISK MANAGEMENT INSURANCE AUTHORITY**



**INVITES YOUR INTEREST FOR THE  
POSITION OF**

**EXECUTIVE DIRECTOR**

## The Organization

The Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA), located in Woodland, California, is a Joint Powers Authority (JPA), formed in 1979, that provides workers' compensation, liability, property, fidelity, and other coverages to governmental agencies in Yolo County. YCPARMIA is located in Woodland, the County seat for the County of Yolo. The County of Yolo is strategically located in California's Sacramento Valley, one of the world's richest agricultural areas. The area is roughly 90 minutes from San Francisco and ideally positioned along Interstate 5.



YCPARMIA's Member Agencies include 32 public entities within Yolo County. The primary or voting members are the County of Yolo, the cities of Davis, West Sacramento, Winters and Woodland and the Esparto Unified School District.

The unincorporated County of Yolo boasts of its commitment to agriculture and a rural lifestyle. The communities of Guinda, Dunnigan, Esparto and Clarksburg are all in the unincorporated area. In the Capay Valley the Yocha Dehe Wintun Nation has become a valued community partner with its Cache Creek Resort and Casino as well as its own agriculture enterprises. Clarksburg is the home of wine producers with many showcasing their products in the Old Sugar Mill. Davis is noted for being the home of the University of California at Davis, its desirable quality of life and being an aware and socially innovative city, Davis has more than 50 miles of bicycle paths and more bicycles per capita than any other city in the nation. West Sacramento is recognized as an innovation leader in the region and a growing center of commerce, recently emerging as a hub for the food



industry who have chosen to build facilities in the city. West Sacramento is the home of the AAA ball team, the Sacramento River Cats which is the farm club for the San Francisco Giants. The City of Winters, founded in 1875, has retained its historic charm and rural lifestyle. Streets are lined with majestic trees, Victorian homes and beautiful parks where residents can be found walking their dogs, playing sports and hanging out with their families. The revitalized downtown is filled with restaurants that draw from the larger metropolitan area. The City of Woodland has a population of over 60,000 while maintaining its small-town appeal. Known as the "City of Trees", Woodland has 176 acres of parks with a wide variety of athletic fields, which host a myriad of year-round sports activities for youth and adults. Esparto Unified School District is comprised of Esparto Elementary School, Esparto Middle School, Esparto High School, Madison High

School and Esparto State Preschool. The district serves the communities of the beautiful Capay Valley. These primary members represent approximately 97% of the pool, while the remaining 3% consists of various fire, cemetery, and special districts.

The mission of YCPARMIA is to protect the member's resources from the impact of loss through a program of insurance coverage, prevention, education, training, and service. YCPARMIA has five staff positions in addition to the Executive Director: Program and Services Administrator, Claims Administrator, Administrative and Claims Analyst, Loss Prevention Analyst and Finance Officer.



### **The Position and Ideal Candidate Profile**

The new Executive Director will report to a six-member Board of Directors, comprised of representatives from the primary member agencies. This position will serve as the Chief Executive responsible for the operation of the Authority and will be responsible for working with the Board on policy and setting the direction of the JPA. This is in addition to being a hands-on manager who can train, develop, and supervise staff members.



The primary function of the Executive Director is to oversee a risk funding mechanism that protects the members' collective financial exposures as well as providing in-house resources to the various member agencies. This includes handling the JPA's self-insured programs, which include Workers' Compensation, Property, Liability, and Fidelity.

The ideal candidate will have experience in risk management in a multi-faceted program that includes implementing, maintaining, and monitoring risk management programs. This experience could be obtained as a pool administrator, risk manager, claims administrator or as a seasoned local government manager such as a chief executive, finance director, human resources director or program manager.

The ideal background includes a Bachelor's degree from an accredited college with major course work in a related field. A Master's degree, or Juris Doctorate and/or Risk Management Designation is highly desirable. Six (6) years of professional level experience in Risk Management or a related field, including at least three (3) years of supervisory experience managing a department or division is required.

## Compensation and Benefits

The Yolo County Public Agency Risk Management Insurance Authority offers an attractive compensation and benefits program. The base salary for this position is \$147,818- \$179,674 annually, DOQ. In addition, the Authority offers the following benefits:

- ◆ PERS Classic is the 2.5% at 55 Retirement program. Employees new to PERS are in PEPR 2% @ 62 program.
- ◆ Ten days per year of vacation for the first three years of employment, increasing to a maximum of twenty-one days per year; sick leave accrues at a rate of twelve days per year. Starting accrual rate is negotiable depending on experience.
- ◆ Eleven holidays plus three floating holidays.
- ◆ YCPARMIA participates in the CalPERS Medical Program. Capped rate for medical insurance is the Kaiser Family rate plus a 50/50 cost sharing of increases between employee and YCPARMIA. For 2022, the amount provided by YCPARMIA is \$2079. Delta Dental insurance coverage is provided through the County of Yolo and is provided to employees after six months of employment, with the option to increase coverage for an additional \$1,000 per year at a cost of \$24 per month. Vision insurance is also provided.
- ◆ Voluntary deferred compensation is available.
- ◆ Benefits are negotiable as part of the employment agreement.



# Y C P A R M I A

## The Process

To pursue this desirable career opportunity, please visit the Avery Associates Career Portal on our website at [www.averyassoc.net/current-searches/](http://www.averyassoc.net/current-searches/) to upload your letter of interest, resume and contact information, including email addresses for five work-related references (who will not be contacted until after an interview takes place).

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The final filing date for this recruitment is December 23, 2021.



Please contact Bill Avery or Paul Kimura at 408-399-4424, or email [bill@averyassoc.net](mailto:bill@averyassoc.net) if you have any questions related to this position. For more information on the Yolo County Public Agency Risk Management Insurance Authority, visit its website at [www.ycparmia.org](http://www.ycparmia.org).