



The City of Chico



*invites your interest
for the position of*

**Deputy
Director of
Finance**

The Community of Chico

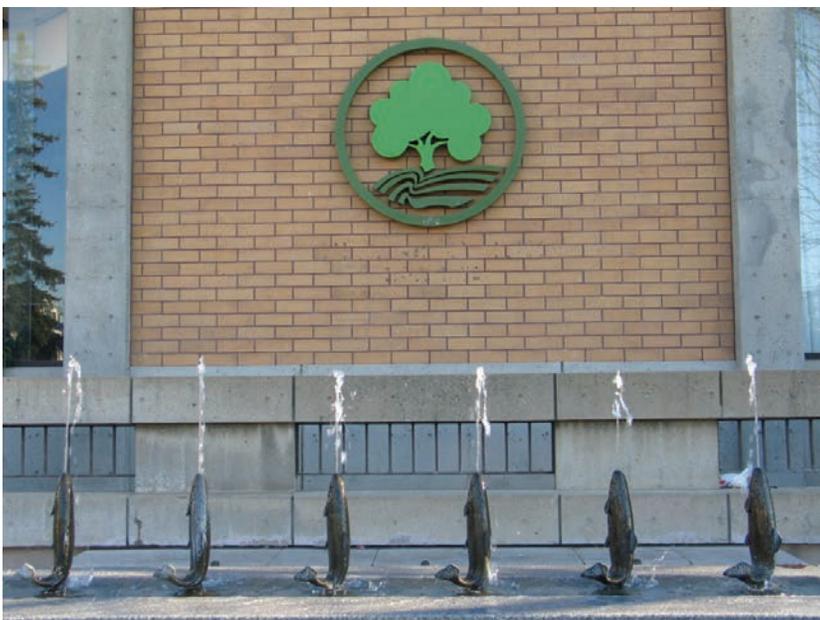
The City of Chico with a population of approximately 120,000 is the largest city in Butte County. Home to Bidwell Park, one of the largest municipally owned parks in the nation, Chico has many recreational opportunities in the area. With an average of 172 sunny days a year, Chico provides quick access to hiking, skiing, boating, hunting, and fishing in the foothills. California State University, Chico continues to be a significant influence on the local community and is a key employer and contributor to the local economy. The city offers a learning community with a rich culture and a young spirit. Chico is known as a well-managed city that values quality infrastructure and services and maintains a special sense of community and small-town living as it has developed into a vibrant regional center for business, recreation, and cultural activities. Chico is a magnet to individuals seeking an environment where you can live and work while enjoying unparalleled access to outdoor recreation and the social spirit of an involved community.



Chico is located at the northeast edge of the Sacramento Valley, one of the richest agricultural areas in the world. The Sierra Nevada Mountains lie to the east, with Chico's city limits venturing several miles into the foothills. To the west, the bountiful Sacramento River lies five miles from the city limit. Chico provides ready access to large metropolitan areas like the San Francisco Bay Area and the Sacramento region without the expensive cost of living. The Chico housing market is generally lower cost than other cities of similar size, which makes it an affordable place to raise a family without compromising the factors important to the family. There is a strong school system, well-regarded medical community, and a high level of public safety.

Chico's community spirit is seen in its downtown, which serves as a central gathering place for many community events such as farmers markets, Friday night concerts and parades. Historic downtown Chico is sprinkled with murals, art benches, and the award-winning City Plaza Park. One will find many locally owned businesses and restaurants, ranging from quick bites to fine dining that rivals any metro area. The City of Chico offers an extraordinary quality of life and is often characterized as having a special "sense of place."

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City Government and the Administrative Services Department

The City of Chico is a charter city, and the City Council consists of seven nonpartisan councilmembers elected at large (we are now districts) to staggered four-year terms. The Mayor and Vice-Mayor are chosen directly by Council and serve a two-year term. The City of Chico is a full-service city with an FY 2022-23 General Fund of over \$58 million and an allocated staff of 443 FTEs. City operations are headed by the City Manager who oversees an executive management team comprised of eight operating departments: Administrative

Services, City Manager's office, Community Development, the Fire Department, , Human Resources & Risk Management, the Police Department, Public Works – Engineering, and Public Works – Operations & Maintenance. The City Attorney's office and the City Clerk's office report directly to the City Council.

The Administrative Services Department includes the divisions of Finance and Information Systems (IS). The department operates with a total FTE of 26 which includes 14 FTEs in Finance and 11 FTEs in IS along with the Administrative Services Director.

The Position and Ideal Candidate

The Deputy Director of Finance reports to the Administrative Services Director and is responsible for the General Ledger, financial reporting preparation, including year-end audits, internal controls, preliminary revenue projections, grant tracking & reporting, and interfacing with the city's Finance Committee. The Deputy oversees a staff of five including an accountant, AP/AR staff and front counter personnel.

Operationally, this position will focus on maintaining the General Ledger and with the timely completion of the city's monthly, quarterly, and year-end financial reporting (the ACFR). A key priority will be the department's migration to upgrade and update the city's financial ERP, One Solution. The projected implementation date for the enhanced software platform called Finance Enterprise, is targeted within the next 12 months. An additional area of attention is the need for staff development as several within the division are relatively new and young to their assigned roles.



The ideal candidate will be a strong finance generalist with public sector expertise in all areas of accounting. He/she will have a positive, friendly, and flexible interpersonal style coupled the ability to adapt and adjust to a dynamic, hands-on, and active work environment. A creative problem solver with a track record of effective leadership, with a “service first” style coupled with results orientation will be essential in this role. The customer service focus will be important as timely reporting with budgets, expenses and other financial areas will be beneficial to the operating departments within the city. Expertise with the implementation and utilization of financial software systems would also be highly valued as there is a desire to improve reporting timeframes to support city operations.

While providing leadership to the finance team, the Deputy will be an engaged, active, and participative mentor. In working with the city-wide team, he/she will operate in a collegial, collaborative, and team-oriented fashion. A spirit of partnership with the ability to influence and provide positive guidance to peers and staff will be essential to this role. In interactions with the City Council, the city Finance Committee, and in interactions with the public, the desire is to provide insightful financial information related to budgets, financial reporting, and other relevant financial topics. Effective written and public speaking skills with the ability to present complex financial information in an informative, non-technical manner will be critical to this role.

This position requires four or more years of progressively responsible professional experience in municipal finance with at least three of those years at the management or supervisory level. Equivalency to a Bachelor's degree from an accredited university or college with major coursework in accounting, finance, public or business administration, or a related field is required. A Master's degree, knowledge of debt administration and treasury along with possession of a CPA or GFOA-CPFO or certification as a Local Government Finance Officer are desirable.

Compensation and Benefits

The City of Chico offers a competitive compensation and benefits program. The base salary for the position is up to \$140,000 annually DOQ. The excellent benefits program includes:

- ◆ Retirement: CalPERS with an enhanced retirement formula of 3% @ 60 for Classic Members. Employee pays a total of 11% toward CalPERS. For New CalPERS members, 2% @ 62 formula with employee paying a total of 10.50% toward CalPERS.
- ◆ Medical, Dental and Vision Insurance: The City offers four different medical plans and contributes a significant portion to the premium of the selected option. There is one dental option, and the city pays 75% of the premium. City provides the cost for vision insurance for the employee, with double or family coverage available for a nominal additional fee.
- ◆ Vacation: Accrued at the rate of 3.08 hours on a bi-weekly basis.
- ◆ Management Leave: 96 hours annually.
- ◆ Holidays: 11 holidays and one floating holiday annually.
- ◆ Sick Leave: Accrual at the rate of 8 hours per month.
- ◆ Life and Short-Term/Long-Term Disability Insurance.
- ◆ Deferred Compensation: Voluntary program provided.
- ◆ Section 125: Voluntary flexible spending account.
- ◆ Employee Wellness: City provides Employee Assistance Program and various discounted membership opportunities.



The Process

To pursue this exceptional career opportunity, please visit the Avery Associates Career Portal on our website at www.averyassoc.net/current-searches/ to upload your letter of interest, resume, and contact information, including email addresses for five work-related references (who will not be contacted until after a preliminary interview takes place).

Paul Kimura or Bill Lopez
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Los Gatos, CA 95030
E-mail: jobs@averyassoc.net

The final filing date has been extended to October 7, 2022.

If you have any questions regarding this position, please feel free to contact Paul Kimura at 408.399.4424 or by email: paulk@averyassoc.net or Bill Lopez at 408.888.4099 or by email: williaml@averyassoc.net.

