

The City of Beverly Hills

invites your interest for the position(s) of



Systems Integrator

The City of Beverly Hills

The City of Beverly Hills is one of the world's most celebrated communities. With its lush landscape, near-perfect climate and exceptional dining, entertainment, shopping and cultural experiences, the city enjoys an international reputation as a premier destination in which to live, work and play.

Located in the heart of Southern California and surrounded by the cities of Los Angeles and West Hollywood, Beverly Hills is a full-service City with outstanding police and fire departments, award-winning schools, sound infrastructure and extensive recreational opportunities. Spanning 5.7 miles, the city is home to 35,000 residents and hosts millions of visitors from all over the world who enjoy a warm Mediterranean climate with comfortable temperatures throughout the year.

Beverly Hills is at the forefront of luxurious and exceptional living, and its ties to the entertainment industry remain strong. It's a city well-known for unparalleled Michelin-starred and celebrity chef-driven restaurants, indulgent five-star retreats and its array of opulent wellness offerings. With over 900 retailers, and many industry giants, like United Talent Agency and Merv Griffin Entertainment calling the city home, only in Beverly Hills will you find culture, luxury, and fun all in one fabulous locale.

While the city is synonymous with upscale living and home to some of the most prominent celebrities and established professionals, Beverly Hills is a family-friendly place with great schools and some of the best playgrounds in Los Angeles. Residents have built a cozy and safe community and enjoy a small city atmosphere with easy access to shopping, businesses, and restaurants. A weekly outdoor Farmer's Market with seasonal produce, fresh cut flowers, and other specialty items takes place every Sunday. Local arts, music, and theater complement the exceptionally high quality of life enjoyed by residents, local visitors, and international tourists alike. The Beverly Hills Library, located in the Civic Center Complex, is a focal point of the community with literary endeavors, charity events, and the arts strongly supported by residents.

Although its wide, tree-lined boulevards and legendary mansions have been popular backdrops in movies and on television, the real charm of Beverly Hills is more subtle and alluring. It continues to be a premium destination, and a place for people who enjoy and appreciate not excess, but excellence.



City Government

Beverly Hills is a General Law city governed by a five-member City Council. Every even-numbered year, either two or three members are elected at-large to serve four-year terms. Every March, the Mayor and Vice-Mayor are elected within the Council membership. The Mayor is the presiding officer of the Council. The City Council is directly responsible for appointing three positions within

the city, including the City Manager, City Attorney, and City Clerk. Mr. George Chavez, appointed by the City Council in 2019 to the position of City Manager, is responsible for the day-to-day operations of City government.

The City of Beverly Hills provides a full range of municipal services with a projected General Fund budget of almost \$293M for FY22/23. The city consists of 11 departments plus the City Attorney's office. Under the leadership of the City Manager, the city's approximate 1,015 full-time and part-time staff work diligently for a performance environment of excellence and innovation. The goal of this high-performance organization is to provide unparalleled services to the community.

The Position and Ideal Candidate

The City of Beverly Hills' Information Technology (IT) Department is recognized among municipalities as a premier provider of technology infrastructure and services. The Department's mission is to make information available anytime and anywhere by facilitating citywide and intergovernmental knowledge sharing and ensuring access to reliable, innovative, and cost-effective technologies. The IT Department is comprised of three divisions: Information Technology, Cable TV, and Graphic/Reprographic. The Systems Integration classification falls under the Information Technology Division which oversees IT Administration, Network & Communications, Client Support, Software Solutions and Data Center functions.



The Systems Integrator will oversee various system projects of a highly complex nature, assemble project teams, assign individual responsibilities, identify appropriate resources needed, and develop schedules to ensure timely project completion. This classification functions as the main point of contact for an assigned City department and works as the IT liaison between departments. The IT Department is looking to fill three vacancies with technically savvy, adaptable, and reliable Systems Integrators. The positions will report to the Assistant Chief Information Officer, with each

primarily supporting the Fire Department, the Public Works Department, and the Community Development Department. The positions will assist their assigned department with day-to-day systems related troubleshooting, systems integration, and general IT operations.

Systems Integrators communicate extensively with various client groups at all levels thus experience with vendor relationships, and holding them accountable, is of the utmost importance. This role is expected to exercise sound judgement when making technical recommendations and remain flexible when reprioritizing tasks based on operational impact. He/she should have a thorough technical understanding of data centers, back-end servers, networks, systems analysis, and system installations. Experience working with mobile device integration, cloud-based applications, radio systems, or public safety software, such as Computer Aided Dispatch Systems (CADS) or Records Management Systems (RMS) is highly desirable.

The required background includes a minimum of three years of professional experience in computer systems analysis, design, and programming along with a Bachelor's degree in Computer Science, Information Management Systems, or a related field. Experience may be substituted for education on a year for year basis. An advanced degree is preferred as is project management expertise.

Compensation and Benefits

The City of Beverly Hills offers a comprehensive salary and benefits program. The salary range for the Systems Integrator is \$105,120.00 - \$130,598.91 annually, DOQ. These positions are also eligible for a Sign On Bonus of 10% of base salary. The payout of this bonus is 25% upon date of hire, 25% upon successful completion of six months of service, and 50% upon successful completion of one year of satisfactory service. The competitive benefits program includes:

- ◆ **Retirement:** California Public Employees' Retirement System (PERS) defined benefit retirement plan (2.5 @ 55 for "Classic" members; 2.0 @ 62 for new PERS members as defined by PEPRAs). All employees of the Management & Professional Association contribute 8% towards their retirement.
- ◆ **Medical Insurance:** Insurance for employees and dependents including dental and vision with a city contribution of up to \$2,250/month with the option to receive taxable cash up to \$500/month for unused benefits (for employee or employee plus one) or \$2,350/month with the option to receive taxable cash up to \$450/month for unused benefits (for employee plus family coverage).
- ◆ **Life & Disability Insurance:** City paid \$125,000 term life insurance policy and paid disability insurance policy.
- ◆ **Vacation:** 80 hours annually for the first year of service
- ◆ **Holidays:** Ten paid plus two Personal Holidays annually.
- ◆ **Administrative Leave:** 80 hours annually
- ◆ **Sick Leave:** Generous vacation, sick leave, and administrative leave package with annual cash out provisions for unused time.
- ◆ **Deferred Compensation Program:** City contribution to a deferred compensation program (\$50/month); additional employee contribution option.
- ◆ **Bonus:** Pay for performance bonus option in conjunction with annual performance review.

The Process

To pursue this desirable career opportunity, please visit the Avery Associates Career Portal on our website at www.averyassoc.net/current-searches/ to upload your letter of interest, resume and contact information, including email addresses for five work-related references (who will not be contacted until mutual interest has been established) to:

Paul Kimura or Bill Lopez
Avery Associates
16 Lyndon Avenue, Suite 200
Los Gatos, CA 95030
E-mail: jobs@averyassoc.net



The final filing date for this recruitment is May 1, 2023. Following the close of filing, applications will be reviewed and those candidates determined to be best qualified will be invited to participate in a selection process which may include a preliminary interview with Avery Associates and an oral interview with the city selection panel.

If you have any questions regarding this position, please contact Paul Kimura at 408.399.4424, or paulk@averyassoc.net or Bill Lopez at 408.888.4099 or williaml@averyassoc.net. For more information on the City of Beverly Hills, visit its website at www.beverlyhills.org.